2025 VICTORIAN COACH OF THE YEAR AWARD NOMINATION FORM

The **Masters Swimming Victorian Coach of the Year Award** provides the opportunity to recognise the valuable contribution that coaching makes to Masters Swimming in Victoria. If you have a coach who meets the criteria you should consider nominating them for this award.

Eligibility

To be eligible for consideration:

- All sections of the nomination form must be completed;
- Nominees must meet all of the minimum criteria (as set out in Part C) and provide all the requested evidence (as set out in Part E);
- Nominations must be submitted and endorsed by the respective Club;
- Nominations must be received by the MSV Office no later than **31 January 2026** to be considered for the previous year.

Submissions need to be well documented and relate to the criteria. It is an exemplary coach we are looking for, not a popular personality.

Clubs may only nominate one Coach for the Coach of the Year Award. Only achievements for the previous calendar year will be considered as part of the application.

Selection Process

The MSV Board will review the nominations and select a winner. Any person who is a nominee cannot participate in the selection process.

The winner will be announced at an MSV competition meet or presentation function and be presented with a trophy to be retained outright.

Notes for "Coach of the Year" Nominations:

Coaches at all levels within Masters Swimming will be considered. Some Coach of the Year recipients to date have been high profile coaches with elite competition level squads and high-performance swimmers, but coaches who have made other significant contributions / applications to masters swimming are equally considered.

Nominations to be sent by email to:

Administrator
Masters Swimming Victoria
admin@mastersswimmingvic.org.au

Closing Date for Victorian Nominations 31 January 2026

Part A – Nominee's Personal Information
Name
Title **Pronouns**
Address
Phone
Email address
Club
MSA Registration Number
Coach ID

Part B – Club Endorsement
Name
Position held
State
Phone
Email address
I confirm that the information provided on this nomination is accurate and true, and that the nominee was a member of an affiliated MSV Club for at least 6 months of the year for which they are nominated.
Signature
Date

Part C – Minimum Criteria Checklist

(Note, the nominee must be able to tick each of the following criteria and then provide the requested evidence in Part D and E in order to be eligible)

During the period 1 January 2025 to 31 December 2025, the nominee:

- ❑ Was a Masters Swimming Victoria Member for a minimum of six months;
- ❑ Held a current Masters Swimming Australia Coaching Accreditation or equivalent qualification;

- ❑ Was actively coaching Masters Swimmers;
- ❑ Made an outstanding contribution in coaching and/or towards the development of coaching and the promotion of Masters Swimming at Club, Branch and/or National level;
- ❑ Undertook professional development opportunities to improve their coaching skills and/or presented at coaching courses, workshops or clinics;
- ❑ Demonstrated a proven capacity to improve the level of performance of Masters Swimmers;
- ❑ Designed and implemented an annual plan for their squad;
- ❑ Practised and espoused a philosophy of fair play and promoted the values of Masters Swimming e.g. acceptance, consideration & respect for all participants.
- ❑ Presented a positive image of coaching and the role of the coach; and
- ❑ Demonstrated concern for the development of Masters Swimmers in and out of the sporting arena.

Coaches who have implemented innovative ideas to improve coaching and/or undertaken extra-curricular activities relevant to coaching above the minimum level expected of a Masters Swimming Coach will be viewed favourably.

Part D – Coaching Qualifications

What qualifications are held by the coach? (tick as many as applicable)

- ❑ Masters Swimming Australia Club Coach (Level 1M Coach)
- ❑ Masters Swimming Australia Level 2M Coach
- ❑ Swimming Australia Licence (Bronze, Silver, Gold)
- ❑ Other (please specify)

Part E – Evidence

(please attach additional information as relevant to each question below)

What is the coach's position within their squad?

- ❑ Head Coach (with responsibility for other coaches)

❑ Sole Club Coach ❑ Assistant Coach
On average how many hours coaching per week were done over the past year? Hours per week
If the coaching involves supervising other coaches and/or mentoring other coaches, please provide details on numbers and hours involved (average per week) Supervision hours: Mentoring hours:
What is the average number of swimmers in the coach's squad? Swimmers

Briefly describe the ability levels of swimmers in the squad.

Briefly describe how the coach has made an outstanding contribution in coaching and/or towards the development of coaching at Club, Branch or National level.

Provide details of any professional development opportunities undertaken to improve their coaching skills (this may include presenting at coaching courses, workshops or clinics).

Briefly describe how the coach has demonstrated a proven capacity to improve the level of performance of Masters Swimmers e.g. improvements in times, placings at Branch/National/International events, technique development, ability for swimmers to complete a greater distance, achievement of a higher level of fitness. Outline the improvements in participation in the squad (attendance, total numbers, range of abilities, etc).

Briefly describe how the coach promotes the values of acceptance, consideration, respect and fairness for all participants.

Briefly describe how the coach presents a positive image of coaching and the role of the coach.

Briefly describe how the coach demonstrates concern for the development of Masters Swimmers in and out of the sporting arena.

References:

The coach may choose to submit a personal biography and a statement of coaching philosophy (up to 200 words each). This is not a requirement, but an option for the nominee.

The above nomination form may also include individual written endorsements of the nominee.

Nominees may wish to provide phone numbers of one or more club officials so that the selection panel can speak directly with them regarding any clarifications or elaborations about the nominee.